

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Animal Husbandry, Dairy Development & Fisheries Department – The Andhra Pradesh Para Veterinary and Allied Council Rules, 2024 - Notification – Orders – Issued.

ANIMALHUSBANDRY, DAIRY DEVELOPMENT & FISHERIES (AH. III) DEPARTMENT

G.O.Ms.No.14

Dated:28/02/2024

Read the Following:-

1. The Andhra Pradesh Para Veterinary and Allied Council Act, 2023 (Act No.24 of 2023) published in Andhra Pradesh Extraordinary Gazette No.e24, dated:04.05.2023.
2. G.O.Ms.No.27,AHDD&F (AH.III) Department, dated: 05.06.2023.
3. From the Director, AHD, A.P, Vijayawada vide Lr.Roc.No.AHF02-COOR/ 51/ 2023 - AW(W)-DAH, dated:22.08.2023

ORDER:

The following Notification will be published in an Extra-ordinary Issue of the Andhra Pradesh Gazette, dated:28.02.2024

NOTIFICATION

In exercise of the powers conferred by sub-section (1) of section 43 of the Andhra Pradesh Para-Veterinary and Allied Council Act, 2023 (Act No.24 of 2023), the Government of Andhra Pradesh, hereby make the Andhra Pradesh Para Veterinary and Allied Council Rules, 2024 and are appended to this Notification.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

GOPAL KRISHNA DWIVEDI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

To

The Commissioner, Printing, Stationery and Stores Purchase, A.P., Vijayawada
(with a request to supply 100 copies of Gazette to this Department).

The Director, Animal Husbandry Department, Andhra Pradesh, Vijayawada.

Copy to:

All the Departments of A.P. Secretariat.

All the Collectors & District Magistrates.

All Heads of the Departments in the State.

P.S. to Secretary to the Governor, Raj Bhawan, Vijayawada.

P.S. to Special Chief Secretary to C.M.

OSD to Minister(AHDD&F).

P.S. to Special Chief Secretary to Government, AHDD&F Department.

P.S. to Secretary to State Legislature, APLA,

P.S. to Secretary to State Legislature, APLC.

The Law(E) Department.

The Finance (FMU-A&C,AHDDF,CS) Department.

The G.A.(Cabinet) Department.

SF/SC.

//FORWARDED::BY::ORDER//

Y. Siva Kumar
SECTION OFFICER

CHAPTER-I
PRELIMINARY

1. Short title, extent and commencement:

- (1) These Rules may be called as the Andhra Pradesh Para Veterinary and Allied Council Rules, 2024
- (2) They shall extend to the whole of the State of Andhra Pradesh and come into force on the date of their publication in the official Gazette.

2. Definitions:

- (1) In these rules, unless the context otherwise requires:-
 - a) "Equivalent Qualification means a qualification recognized as equivalent by any law for the time being in force in the State or any qualification declared as such and notified by the Government as equivalent qualification viz. as notified by Veterinary Council of India (VCI) for (3) three year to (2) two years diploma course / (1) one year Animal Husbandry departmental training course and intermediate vocational courses recognized by Board of Intermediate Education.
 - b) "Para Veterinary Allied Course means courses for the award of any degree / diploma/ certificate as notified by the Government / SVVU/VCI from time to time.
3. All other words and expressions used herein and not defined, but defined in the Act shall have the same meaning respectively assigned to them in the Act.

CHAPTER-II

4. Method of appointment of Secretary, other officers, and servants of the Council:

- 1) Government shall appoint a serving or retired officer not below the rank of Joint Director of Animal Husbandry/ the rank of Deputy Secretary to Government as Secretary of the Council.
- 2) The term of the office of the Secretary shall be on regular basis (or) on deputation basis from Animal Husbandry Department /Secretariat Department under Foreign Service terms and conditions.
- 3) In the event of appointing a serving officer as Secretary of the Council, he/she shall be entitled to his own pay and allowances drawing in his parent department prior to his appointment as Secretary to the Council and as per Foreign Service terms and conditions.
- 4) In the event of appointing a Retired Officer as Secretary, His / Her tenure shall be for a maximum period of three years or 65 years of age whichever is earlier.
- 5) He/she shall be entitled to receive such emoluments as may be fixed by the Government from time to time not exceeding his last pay drawn.
- 6) The council may appoint any other officers, and servants for specific functioning after prior approval of the State Government.
- 7)

CHAPTER-III

5. Power and functions of President, Vice-President, Secretary etc. of the council:

- 1) The Secretary shall be the Executive Officer of the State Council and also act as Treasurer to the Council.
- 2) He shall perform such duties as have been assigned in the Act and the rules. He shall also be responsible for the safety of the property of the State Council, the control and management of the office and for the accounts and correspondence.

- 3) He shall attend and take note of the proceedings of meetings of the State Council, the Executive Committee and other committees.
- 4) The Secretary shall, not less than ninety days before the expiration of the term of any member of the council draw the attention to the approaching vacancy and shall forthwith report the State Government in order that a new member may be nominated to fill the vacancy from the date on which the vacancy occurs.
- 5) The terms and conditions of appointment and other service conditions of the Officers and employees shall be paid to be determined by the Council.
- 6) The State Council shall frame Rules and regulations for admission, curriculum, examination, and awarding of certificates etc. and execute.

CHAPTER-IV

6. Fees: The following fees shall be payable to the Council by the Para Veterinary and allied technician and Para Veterinary and allied Educational and Training Institutions for Various purposes through online transactions in favour of the "Secretary, Andhra Pradesh Para Veterinary and allied Council.

Details of Fee structure of Para Veterinary and Allied Technicians.

S. No (1)	Purpose (2)	Amount in Rs.			
		1 year Training course (3)	2 years Vocational Courses (4)	2 & 3 years Diploma courses (5)	3 years Degree courses (6)
1	Registration	250/-	250/-	500/-	750/-
2	Penalty for restoration of the name to the register after removal for non-payment	50/- per month	50/- per month	120/- per month	150/-per month
3	Issue of duplicate certificate	100/-	100/-	200/-	250/-
4	Renewal of Registration	100/-	100/-	100/-	100/-
5	Compulsory Rotatory Field Training (CRFT) fees for 100/180 days (Not applicable for Government institutions/ Colleges)	100/-	150/-	250/-	350/-

CHAPTER V

7. Finance, Budget, Accounts and Audit:

- 1) The funds accrued in the process of implementation of the Act shall be treated as the own funds of the AP Para Veterinary and allied council.
- 2) All fees received, all income such as rent and profits derived from properties and funds vested in the Council, all grants and loans received if any from the Government, all endowments and donations received from any source whatsoever, all other miscellaneous receipts of the council and all remittances received in connection with the affairs of the council, shall form the fund of the council, which shall be utilized for the purposes, laid down in this Act and in the rules, regulations and orders made there under.

8. Annual accounts:

- (1) The annual accounts of the Council shall be audited and certified by the Chartered Auditors as prescribed in sub-sections (2) and (3) of Section 30 of the Act and forwarded along with the annual report to the Government.
- (2) The State Council shall maintain appropriate accounts and other relevant records and prepare an annual statement of accounts including the balance sheet, in accordance with such general directions as may be issued and, in such form, as may be specified by the Accountant General of the State in consultation with the State Government.
 - a. Management of Property, Finance and Accounts :
 - b. Subject to the control of the State Council, the EC shall have full power and authority to do all such acts and deeds in respect of the property of the state Council which may be necessary expedient for the purpose of the State Council and expend money there from, and in particular and without prejudice to the generality of this provision, the EC shall have the power.
 - i. to look after, manage and supervise the management of property of the Council and to spend money required for that purpose.
 - ii. to pay all rates, rents, taxes, salaries, or other dues.
 - iii. The funds available with the SV Veterinary University pertaining to affiliation fees etc. shall be transferred to the AP Para Veterinary and Allied Council.
 - iv. To acquire by gift, purchase, exchange, lease or otherwise handover and to sell mortgage or otherwise dispose of any lands, buildings and other movable and immovable properties of the Council.
 - v. To build, construct, maintain pull down, alter, extend, improve and repair any building or structure of the State Council.
 - vi. To delegate any of the power to the President /Secretary/ Committees or any authority or Officer of the State Council.
 - vii. Provided that the EC shall place before the next meeting of the State Council full information about any action taken in respect of the movable or immovable property of the State Council.
 - viii. The State Council is authorized to receive for the purpose of its expenses, benefactions and contributions from private persons and other bodies with intimation to the State Government.
 - ix. The Bankers of the State Council shall be any Nationalized bank. All funds of the State Council shall be paid into the State Council's account with that bank and shall be withdrawn by means of cheques signed by the Secretary and Director of Animal Husbandry (Joint Account will be opened and shall be operated by both i.e. Secretary and Director of Animal Husbandry).e The Cheque books shall remain in the personal custody of the Secretary.
 - x. An investment of the funds of the State Council shall be made in the name of State Council. The safe custody of receipts shall remain in the personal charge of the Secretary.
 - xi. The funds of the State Council shall not be appropriated for expenditure on any item which has not been duly sanctioned by the State Council or by the President or Secretary as the case may be.
 - xii. The Primary Units of the appropriations shall be "Pay of Officers "Pay of Establishment "Allowances and honoraria "Contingencies.
 - xiii. The Secretary shall have power to the appropriate funds from one unit of appropriation to another within the total sanctioned estimate copies of orders sanctioning such re appropriation shall be communicated to the EC.

- xiv. The Secretary shall have the power to sanction the expenditure on miscellaneous and contingent nature upto an amount not exceeding Rs.10000/- (Rupees Ten Thousand only) in each case. Expenditure in excess of that amount shall require the sanction of the EC.
- xv. A permanent advance of Rs.50000/- (Rupees Fifty thousand only) shall be made to the Secretary.
- xvi. The Secretary shall be the certifying Officer for traveling halting and other allowances to Members and other employees of the Council and the President for those of Secretary.
- xvii. The following registers shall be maintained by the State Council namely,-

(a) The Cash Book : A cash book is a set up as a subsidiary to the general ledger in which all cash transactions made during an accounting period are recorded in chronological order. Generally it is divided into two parts: the cash disbursement book, which records all cash payments, and the cash receipts book which records all cash received into the business.

The Cash disbursement book would include items such as payments made to vendors to reduce account payable, and the cash receipts book would include items such as payments made by customers on outstanding accounts receivable or cash sales.

(b) The Classified Abstract: - the Classified abstract of expenditure constitutes the principal means of check over expenditure for the officer and the principal Auditor, both as regards appropriation under each account head and administrative sanction for each item.

- (i) Sufficient details should be given to each transaction being readily ascertained without reference to the detailed voucher.
- (ii) Separate classified abstracts will be prepared for "revenue" and "capital" expenditure. A copy of the abstract should be submitted monthly to the Secretary. The certificate at the end of the form of classified abstract should be signed by the Secretary after he has satisfied himself that their requirements have been complied with.

(c) The Register of Securities : The Register of security is compulsory if security furnished in the form of immovable property under Indian Registration Act , 1908. The term "security means any note, stock, treasury stock, security future, security-based swap, bond, debenture, evidence of indebtedness, certificate of interest or participation in any profit-sharing agreement, collateral-trust certificate, pre organization certificate or subscription, transferable share, investment .

(d) The Register of Stock and Furniture: Every head of an office should maintain a stock account of furniture and all other office stores (except books, forms and stationary) in form 10, showing the number received , the number disposed of (by transfer ,sale, loss, etc) and the balance in hand for each kind of article separately, when an office is large and the furniture etc., is kept in several rooms , the head of the office may have an inventory of the furniture , etc kept in each room hung up in the room and kept up to date in order to facilitate the annual verification of stock and fix the responsibility for any loss that may occur.

Every head of an office should also maintain stock accounts for forms and stationary in accordance with rules in the stationary manual, and also register of books belonging to the office.

(e) The Register of Cheque Books: A cheque book register template is a registered one that can be maintained for business and personal purposes to track incoming and outgoing funds in the bank account through checks while recording essential details like the category of inflow/outflow, check issuing parties, category of cash flow, etc. A cheque issued register (CIR) is a document that records all cheques issued by a bank

or other financial institution. A cheque register, also known as a cash disbursement journal, is the journal that records all the checks, cash and cash outlay during an accounting period. A check register usually includes the dates, check number, the person that paid, account names, and the credit and debit associated with the transaction.

(f) The Register of Leave Provident Fund and Pension Contributions:

EPF is a welfare scheme brought into force to secure a better future for employees. It is a statutory benefit available to the employees post retirement or when they leave the services. In case of deceased employees, their dependents will be entitled for the benefits. Under the Employees' Provident Fund Scheme (EPF Scheme) both employers and employees have to make their contributions towards the Fund. Interest earned on the amount is credited to the member's Provident Fund Account (PF account) and is available to the employee at the time of retirement or exit from employment as the case may be, provided certain conditions are fulfilled.

The contributions payable by the employer and the employee under the scheme are 12% of PF wages. From the employer's share of contribution, 8.33% is contributed towards the Employees' Pension Scheme and the remaining 3.67% is contributed to the EPF Scheme. Employer's contribution towards Employees' Deposit-linked Insurance Scheme is 0.50% and the administrative charges are 0.50%.

(g) The Register of Permanent Advances: All Administrative Departments of the Government and Heads of Department will be empowered to exercise full powers to decide, in consultation with their Internal Financial Advisers or Account Officer, wherever they are attached to them, all matters relating to the fixation of the amounts of permanent advances in respect of offices subordinate to them. While fixing the quantum of permanent advance, the sanctioning authority should take into account the following conditions: (a) the sanctioning authority should bear in mind that the advance should not be larger than is absolutely necessary (b) The advance should be based on the average monthly contingent expenditure under the head 'Office expenditure, of the office for the preceding twelve months; in case of a new office the amount of advance should be fixed on conservative basis subject to review after six months.

(h) Annual Accounts : The Financial Statements comprising the balance sheet as at 31st March of every year, the income & expenditure statement and receipts & Payments Account for the year then ended have been audited by the Chattered Accountant.

(i) Any other Account Register which excludes the above registers and forms and related to the accounts.

(a) The monthly accounts shall be compiled in the classified abstract according to the primary units of appropriation. Suitable secondary units may be opened at the discretion of the Secretary who shall be responsible for the due preparation and maintenance of all accounts.

The own funds generated during implementation of the Act shall be utilized for the purpose of.

1. **Staff:** The Council shall have following staffing pattern and the Government shall provide Grants in Aid for the employees taken on deputation basis under Foreign Service terms and conditions/retired employees on tenure basis. The council's own fund shall be utilized for payment of salaries and emoluments to the staff engaged on outsourcing basis.

S. No.	Post	Number	Pay scale-Rs/-	Terms & Conditions
1	Secretary (Deputy Secretary/Joint Director of AH)	1	87480-170580	Regular basis (or) on Deputation from AH Dept./ Secretariat Dept. under Foreign Service Terms & conditions
2	Administrative Officer	1	57100-147760	On Deputation under Foreign service terms & Conditions from AH Dept
3	Controller of Examinations (Asst Director of AH/Fisheries/Dairy Corporation cadre with M.V.Sc/M.F.Sc/M.Tech(DT)	1	61960-151370	On Deputation under Foreign service terms & Conditions from AP AH Ministerial Services
4	Junior Asst. (on Out Sourcing)	1	25089	Out Sourcing.
5	Data Entry operator (on Out sourcing)	1	25089	
6	Office Subordinate/Sweepers (on Out sourcing)	2	20782	
	Total	7		

- (a) The Expenditure towards TA/DA and other contingencies viz sitting fees, purchase of furniture, stationery, office maintenance shall be met from council funds only.
- (b) The funds shall also be utilized for provision of infrastructure to the council. i.e for establishment, procurement of furniture, building Rent, hiring of Vehicles, POL charges, Electricity charges and other related expenditure connected to Council activities.
- (c) The funds shall also be utilized for procurement of computer software, hardware, stationery and other related expenditure connected to Council activities.

CHAPTER VI

Offences and penalties

9. If the Council concludes based on any enquiry report that any offense coming within the purview of any of the provisions under Sections 31, 32, 33, 34, 35, 36 & 37 of the Act has been committed by any Institution and there is established evidence that the offense has been committed with the consent or connivance of, or is attributable to any neglect on the part of Para Veterinary technician or any other officer-in-charge of the said Institution, a complaint can be lodged against the such person or Institution either by the Secretary or by an officer authorized by the Council.

CHAPTER VII

Miscellaneous

10. **Online platform:** The Council shall develop online platform for registrations/recognitions/renewals / inspections/collection of fees/ remittance of fees etc. with council funds.

11. Forms and Formats:

- (i) The list of forms and formats to be used for various purposes of the Act and these Rules are appended to these rules in Part-I and Annexure- I.
- (ii) In case of any modification required in various processes/formats/forms for operational convenience such modifications shall be done by the council by means of executive orders.

12. Eligibility for Registration:

Any person who possesses the recognized qualification as defined in the Act, shall be eligible for Registration of his/her name under the provisions of the Act.

GOPAL KRISHNA DWIVEDI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)

FORM –I [See Chapter IV rule-6]

To
The Secretary, APPVAC,
Vijayawada.

Sir,

S/o, D/o, W/o _____ hereby request you to enter my name in the register of APPVAC and arrange to issue Certificate of Registration for which I enclose the following documents.

1. Original Certificate of the qualification issued by _____ for perusal and return.
 2. Three photo copies of the certificate for record:
 3. A crossed DD for Rs. _____ /-, dated: _____ drawn on _____ Nationalized Bank in favour of the The Secretary, APPVAC towards registration fee.
 4. Character certificates (two).
 5. Date of birth & place (please enclose true copy of the 10th class/SSC certificate).e
- The following **information** is submitted for record:-
1. Permanent residential address.
 2. Date of previous admission to the Register, if any.
 3. Qualification for registration, year of passing.
 4. Date on which Diploma/Certificate was obtained.
 5. Name of the authority.
 6. If employed, please furnish the details of the employer.
 7. Nationality & Religion.
 8. Date of next renewal of registration.
 9. Additional information, if any, regarding removal of registration with date/restoration of registration.
 10. I bare the following two specific personal identification marks by which I may be identified :
 1. _____
 2. _____

I declare that the particulars furnished above are true and complete to the best of my knowledge and belief. I hereby declare that I have read over the instructions carefully and agreed to abide the rules and regulations of the A.P. Para Veterinary and Allied Council.

Yours faithfully,

SIGNATURE OF THE APPLICANT.

Place:

Date:

Name & Address

Signature of the witnesses

Along with Name & Address

1. _____

(Contd....)

2. _____

Enclosure-1 to the Application in Form No.1

FORM OF CERTIFICATE OF CHARACTER AND PROFESSIONAL EFFICIENCY

**(To be given either by Veterinary and Allied Professional Former Employer/
Gazetted Officer)**

I certify that I know Sri/Smt/Kum_____ S/o M/o /D/o_____ R/o.
House No._____ personally for the last three (3)
years and he is trustworthy and of good character. He/ She
discharged her professional duties at all times in such a manner so as to enable me to
recommended his/her name for registration.

SIGNATURE WITH SEAL

Place:
Date:

Encloser-2 to Form-I

(Certificate in support of above application)

I certificate that the above applicant Sri _____s/o_____
is known to me and I believe him to be now a person of good character and the facts
stated by him in the above application are true and correct to the best of my knowledge
and belief.

SIGNATURE OF VETERINARY AND ALLIED PROFESSIONAL

Address with registration number

Place:
Date:

FORM-II [See Chapter IV rule-6]

**ANDHRA PRADESH VETERINARY AND ALLIED COUNCIL,
ACKNOWLEDGEMENT**

Received the application (in duplicate) from Sri/Smt/Kum

_____ for grant / renewal of
Registration / of registration of additional qualification / of Para Veterinary and Allied
Professional on _____

The list of enclosure attached to the application in Form 1 have been verified and found
correct.

On verification it is found that following document mentioned in the list of enclosures are
not actually enclosed.

- i.
- ii.
- iii.

This acknowledgement does not confer any right on the applicant for grant of
registration/renewal of registration Secretary, APPVAC

Office Seal

Place:
Date:

FORM-III [See Chapter IV rule-6]

**ANDHRA PRADESH VETERINARY AND ALLIED COUNCIL,
CERTIFICATE OF REGISTRATION**

8. Additional information, if any, regarding removal of registration with date/restoration of registration

9. I bear the following two specific personal identification marks by which I may be identified :

1. _____
2. _____

I declare that the particulars furnished above are true and complete to the best of my knowledge and belief. I hereby declare that I have read over the instructions carefully and agreed to abide the rules and regulations of the A.P. Para Veterinary and Allied Council.

Yours faithfully,

Signature & Name of the Applicant

FORM – V (See Chapter IV, rule –6)

**ANDHRA PRADESH PARA VETERINARY AND ALLIED COUNCIL
CERTIFICATE OF REGISTRATION OF ADDITIONAL QUALIFICATION**

Application Number & Date:

Additional Qualification Registration Number & Date:

Original Registration Number & Date:

Name of the Original Qualification registered:

Name of the Additional Qualification Registered:

This is to certify that Sri / Smt.e/ Ku _____ has duly registered his/her additional qualification with the Council and is entitled to practice as a Para Veterinary and Allied Professional in _____.

Name	Name of the Father/Husband	Additional Qualification & date of passing of the Examination with Hall Ticket No.	Name of the Institution	Address of the Para veterinary and Allied Professional

This certificate is valid till _____ and has to be renewed on _____

Signature & Name of Secretary

SEAL OF THE OFFICE

FORM – VI [See Chapter IV rule-6]

APPLICATION FOR RENEWAL OF REGISTRATION

To
The Secretary,
A.P. Para Veterinary and Allied Council.

Sir,

Application Number & Date:
Registration Number & Date:
Name of the Qualification registered:

This is to certify that name of the person whose particulars are given hereunder, has been duly registered and he/she is entitled to practice as a Para Veterinary and Allied Professional in _____.

Name	Name of The Father/Husband	Qualification & date of passing of the Examination with Hall Ticket No.	Name of the Institution	Address of the Para Veterinary and Allied Professional

This certificate is valid till _____ and has to be renewed on _____

Signature & Name of The Secretary APPVAC

SEAL OF THE OFFICE

N.B : Every Registered Para Veterinary and Allied Professional shall inform any change in his address to the Secretary immediately for making necessary entries in the Register.

FORM-IV [See Chapter IV rule-6]

APPLICATION FORM FOR THEREGISTRATION OF ADDITIONAL QUALIFICATION.

To
Secretary, APPVAC
Vijayawada.

Sir,

I.....S/o, D/o, W/o Hereby requested to enter my additional qualification and arrange to issue Certificate of Registration for additional qualification for which I enclose the following documents.

1. Original Certificate of the qualification issued by _____ date _____ for your perusal and return
2. Three Photostat copies of the certificate of additional qualification for your office record:
3. A crossed DD for Rs.e _____/- dated: _____ drawn on _____ Nationalized Bank, towards Registration fee (DD enclosed)
4. (a) Permanent address:
(b) Address for correspondence:
5. Date of previous admission to the Register (copy enclosed)
6. If employed, please furnish the details of the employer
7. Nationality & Religion:

I request you to renew my Registration for a period of five (5) years for which I furnish the following particulars:

1. Date of issue of existing Certificate of Registration (Enclosed the original Certificate)
2. Date of Expiry of existing Registration.
3. Particulars of renewal fee paid (DD.No.,, Name of the Bank, and Date) (Original D.D enclosed)
4. I hereby declare that the contents mentioned in the application are true and correct to the best of the my knowledge.

Place:

Date:

(Signature)

(Name and full address of the applicant)

FORM VII [See Chapter IV rule-6]

**ANDHRA PRADESH PARA VETERINARY AND ALLIED COUNCIL
CERTIFICATE OF RENEWAL OF REGISTRATION**

1. Application no. and Date _____
2. Date of issue of the existing Certificate of Registration _____
3. Date of expiry of existing Registration _____
4. Date of renewal of Registration _____
5. Renewal of Registration valid up to _____

This is certify that the Registration of the name of Sri/Smt/ Kum _____ with the Council is hereby renewed under provisions of ANDHRA PRADESH PARA VETERINARY AND ALLIED COUNCIL ACT, 2015 and subject to the following condition to practice as a Para Veterinary and Allied Professional in

- This Renewal of Registration shall be in force for a period of Five(5) years from the date of issue
- This Certificate shall be produced whenever it is required to the officer of the Council.
- The Technician shall not violate the provisions of *ANDHRA PRADESH PARA VETERINARY AND ALLIED COUNCIL ACT, 2015* as may be amended from time to time and the rules made there under

Place
Date

Signature & name
Secretary APPVAC,

[Office seal]

FORM VIII [See Chapter VI rule-9]

ANDHRA PRADESH PARA VETERINARY AND ALLIED COUNCIL NOTICE

Reference No. _____ date _____

To
Sri / Smt / Kum. _____

I hereby give you the notice that information and evidence have been placed before the Council with the following charge against you viz..

_____ and that in relation there to you have been guilty of in famous conduct in a professional respect.

OR

That you were convicted on the day of _____ at _____ for the following offence viz.

You are hereby required to attend before the undersigned at _____ on _____ at the O/o APPVAC to submit your explanation in writing to the above charges to establish any denial or defense along with documents relevant to the matter

You are hereby further informed that if you do not attend as required above the undersigned will proceed with the material available with him and decide the matter.

SECRETARY, APPVAC

FORM-XII [See Chapter IV rule 6]

Application for restoration / re-entry of the name in the Register

To
The Secretary, APPVAC

Sir,

Sub:- Restoration/reentry of my name in the register of the Council- Request – Reg.

Ref:- Council order number and date _____

I, the undersigned, do hereby solemnly and sincerely stated and declare that my name was duly registered in respect of the following qualifications.

Qualification	Registration No. & Date	Date of Removal
Additional Qualification	Registration No. & Date	Date of Removal

My name was removed from the register(s) for

1. Default in payment of renewal fees:
2. Complaint against me for infamous character or conviction

Since I have paid the renewal fee / the charge has been dropped or closed, I request that my name may please be restored / re-entered in the register.

I also declare that I have been residing at House No. _____ and my occupation has been _____

Relevant documents are enclosed for your record.

Yours faithfully,

Signature with Name & Address SIGNATURE OF WITNESSES

with name & address:

1 _____

2 _____

ANNEXURE- I [See Chapter VII, Rule – 11 (i)]

**ANDHRA PRADESH PARA VETERINARY AND ALLIED COUNCIL
FORM OF REGISTER**

1. Serial Number
2. Names in Full
3. Name of the Father / Husband
4. Date of Birth & Place
5. Permanent Residential Address:
6. Date of first admission to the Register, if any :
7. Qualification for Registration
8. Date and year in which Diploma / Certificate was obtained:
9. Name of the council/ Institution which issued the certificate:
10. If employed presently, name & address of the employer:
11. Address of the Hospital/ Dispensary/Institute/ previous Employer, if any
12. Nationality and Religion.
13. Date of Renewal of Registration.
14. Remarks (Removal of Registration with date / restoration of (Registration if any)

GOPAL KRISHNA DWIVEDI
SPECIAL CHIEF SECRETARY TO GOVERNMENT (FAC)